



Engineering Job Description

TV Broadcast Engineer – This position is principally responsible for the configuration, repair and operation of audio, video and studio lighting systems within the Hampton University Scripps Howard School of Journalism & Communication’s television production studio, control room and radio station. The person will work closely with broadcast journalism faculty and radio station staff to assist in the training of students in recording and editing for in-studio and ENG projects, and reports to the Dean.

Areas of responsibility include:

- Repair & maintenance of production equipment used by the students for their classroom and newscast work.
- Recommend annual operating and capital budgets.
- Participate in the weekly production of the student-run newscast. The successful candidate will have operational experience with the production of commercial television newscasts, and the ability to coach students as they learn the practicalities of producing time-sensitive programming.
- Oversee the production of videos for use by other departments within the university.
- Maintain all infrastructure issues involving the Scripps Howard building. This position coordinates all physical needs of the building in coordination with the university’s Buildings & Grounds department.
- The ability to shoot and edit video is important.

Minimal requirements:

- General Class FCC license or equivalent SBE certification.
- Understand FCC and FAA rules related to the operation of a non-commercial FM radio station.
- Ability to read, understand and maintain schematic diagrams.
- Ability to design new or modify existing video and audio broadcast systems.
- Understand network infrastructure and broadcast equipment.